



Jeffery Hale  
Saint Brigid's

The Saint-Brigid's Home is looking for volunteers that are willing to help during the Birthday Tea activity. Once a month, we celebrate all the birthdays for that month together in the Kildare Lounge. The help of volunteers would enable us to reach out to a greater number of residents for this event. Birthday Teas are held on the second Thursday of the month from 2:00 PM to 3:00 Pm. If you are interested, please contact Myriam Gaudreault the Volunteer Support Agent at Saint-Brigid's Home (info at the bottom).

**Here is a detailed job description:**

Birthday Tea Volunteer

**Role:** As a Birthday Tea Assistant volunteer, you help the Community Life Animator ensure that the activity flows without a problem. Your role is to assist the Community Life Animator with various tasks that he/she should deem appropriate for you to do.

**Specific Tasks:** You may be called upon to carry out a few helpful tasks including: setting up the Kildare Lounge in preparation for the Birthday celebrations, greeting and registering attending residents, going to get residents in their rooms and assisting them to and during the activity, helping with the distribution of the birthday cake/tea, and helping with the cleaning-up of the Kildare Lounge after the activity.

**Skills Needed:** Volunteers need to be friendly, helpful and organized team players who enjoy all aspects of carrying out events. They must be able to autonomously carry out simple tasks, respect the instructions of the Community Life Animator/Staff on the floors, and be focused and responsible individuals. Volunteers must also have had the appropriate training modules for they will be handling food/drinks.

**Volunteer Responsibilities:** You are expected to be punctual, reliable, organized, and supportive of the team's effort. You are expected to do the tasks assigned to you.

We hope to have sparked your interest!

Myriam Gaudreault  
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